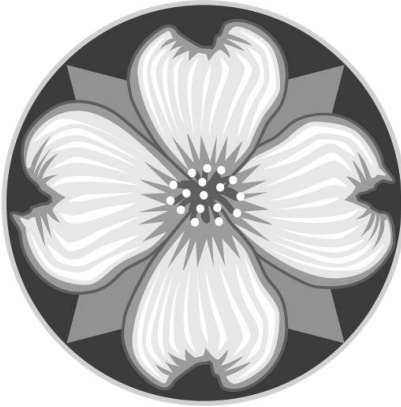




Work Session

WS

Milwaukie City Council

COUNCIL WORK SESSION

New City Hall Council Chambers, **10501 SE Main Street**
& Zoom Video Conference (www.milwaukieoregon.gov)

AGENDA

OCTOBER 3, 2023

Council will hold this meeting in-person and through video conference. The public may attend the meeting by coming to **NEW City Hall** or joining the Zoom webinar, or watch the meeting on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits. **For Zoom login** visit <https://www.milwaukieoregon.gov/citycouncil/city-council-work-session-334>.

To participate in this meeting by phone dial 1-253-215-8782 and enter Webinar ID 897 8131 1965 and Passcode: 519687. To raise hand by phone dial *9.

Written comments may be delivered to City Hall or emailed to ocr@milwaukieoregon.gov. Council may take limited verbal comments.

Note: agenda item times are estimates and are subject to change.

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|--|----------|
| 1. Tree Board – Annual Report (4:00 p.m.) | 1 |
| Staff: Peter Passarelli, Public Works Director | |
| 2. Park and Recreation Board (PARB) – Annual Report (4:30 p.m.) | 3 |
| Staff: Natalie Rogers, Climate & Natural Resources Manager | |
| 3. Adjourn (5:00 p.m.) | |

Executive Session

After the work session Council will meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice

The city is committed to providing equal access to public meetings. To request listening and mobility assistance services contact the Office of the City Recorder at least 48 hours before the meeting by email at ocr@milwaukieoregon.gov or phone at 503-786-7502. To request Spanish language translation services email espanol@milwaukieoregon.gov at least 48 hours before the meeting. Staff will do their best to respond in a timely manner and to accommodate requests. Most Council meetings are broadcast live on the [city's YouTube channel](#) and Comcast Channel 30 in city limits.

Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a ocr@milwaukieoregon.gov o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a espanol@milwaukieoregon.gov al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

Executive Sessions

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



COUNCIL WORK SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

OCTOBER 3, 2023

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and Council President Desi Nicodemus, and Mayor Lisa Batey

Staff Present: Justin Gericke, City Attorney
Brandi Leos, Human Resources Director
Ann Ober, City Manager
Nicole Madigan, Deputy City Recorder
Peter Passarelli, Public Works Director
Natalie Rogers, Climate & Natural Resources Manager
Scott Stauffer, City Recorder

Mayor Batey called the meeting to order at 4:06 p.m. and noted the grand opening event for new city hall on October 6.

1. Tree Board – Annual Report

Passarelli shared that the board had two new members and explained what the board had worked on over the last year which included earning Tree City USA awards and detailed how those awards were earned, tree code updates, and implementation of a new tree permitting system. **Passarelli** shared the ongoing projects that the board focused on noting the leaf drop events on specific Saturdays in November and December, Arbor Day on October 28, and what events and projects the board would be focusing on for the rest of 2023 and into 2024 which included continuing work with the tree code.

Councilor Stavenjord noted the financial value and importance of volunteers and the group commented on education opportunities about providing natural habitats by not collecting leaves.

Councilor Khosroabadi and **Passarelli** commented on previous Mayor Gamba's pledge for the city to plant one tree for every resident of Milwaukie.

Councilor Massey, **Passarelli**, and **Rogers** discussed the metrics and tools used to track the city's tree canopy goal. **Massey** offered to connect the board with the Oregon Master Gardeners group.

Council President Nicodemus asked for clarification on the start time for the Arbor Day event. **Rogers** shared the schedule of events and noted the start time was 9 a.m.

Mayor Batey commented on the leaf drop event and suggested the city change the event to encourage community members to leave leaves for natural habitat. **Batey** and **Passarelli** discussed the city's tree permit invasive tree list. **Batey** and **Rogers** commented on a tree planting event that the rotary was hosting. **Batey**, **Passarelli**, and **Rogers** discussed the development of the commercial tree code.

2. Park and Recreation Board (PARB) – Annual Report

Rogers shared PARB's current roster, noted that some meetings were occurring in person, and covered what PARB had focused on for 2023. **Rogers** and **Ali Feuerstein**, PARB Chair, commented on the outreach work that the city and PARB had partnered on during development of the three new city parks. **Rogers** and **Feuerstein** shared that

there was a development engagement event at Scott Park on October 8. **Rogers** invited community members to attend the next PARB meeting.

Councilor Stavenjord, Rogers, and Feuerstein discussed using heat mapping for park planning and consideration for tree canopy, materials used, and water features.

Council commended PARB for their work and **Feuerstein** shared belief that the group was well diverse group and was working well together.

3. Adjourn

Mayor Batey announced that after the meeting Council would meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Mayor Batey adjourned the meeting at 5:00 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Nicole Madigan", is written over a horizontal line.

Nicole Madigan, Deputy City Recorder

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Sept 20, 2023

From: Peter Passarelli, Public Works Director, and
Kathleen Brennan Hunter, Tree Board Chair

Subject: **Tree Board Annual Update**

ACTION REQUESTED

Informational only.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[October 6, 2020](#): An update was provided to Council on Tree Board and urban forest activities during 2020, including the public tree code development. The board requested and received concurrence on its 2020 workplan.

[October 5, 2021](#): The last update provided an overview of board, urban forest activities during 2020, and private tree code development. The board requested and received concurrence on its 2022 workplan.

[October 4, 2022](#): Council received an informational update on Tree Board's 2022 work and upcoming workplan.

ANALYSIS

This is an opportunity for Council to receive an update on the work and goals of Milwaukie's Tree Board, and advisory board for the city focused on tree and urban forest topics. The board chair and staff liaison will present and discuss the work the board has accomplished in 2022 along with the board's 2023 work plan. Recent tree board projects include coordination with staff on the adopted private residential tree code, community engagement, technical discussions on invasive species and associated impacts to the urban forest, and continued implementation of the city's Urban Forest Management Plan.

BUDGET & WORKLOAD IMPACTS

Not applicable.

CLIMATE IMPACT

The city's Climate Action Plan (CAP) includes a goal of 40% tree canopy cover by 2040 to further the ecosystem and climate benefits and resiliency that trees provide the community. The Tree Board plays an essential role in the city's efforts to plant, protect, and promote trees in Milwaukie, and to achieve the canopy and natural resource goals outlined in the CAP and the UFMP. Continuation of the board's work is critical as the city works to increase the urban forest and relies on board member's technical and professional experience.

COORDINATION, CONCURRENCE, OR DISSENT

Not applicable.

STAFF RECOMMENDATION

Not applicable.

ALTERNATIVES

Not applicable.

ATTACHMENTS

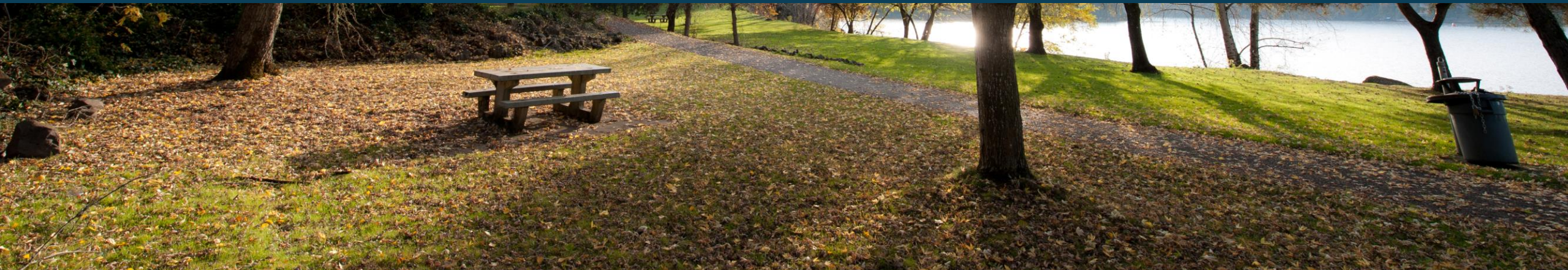
None.

**WS 1. 10/3/23
Presentation**



Tree Board Update

October 3rd, 2023





Tree Board Members

- Kathleen Brennan-Hunter - Chair
- Gina Dake – Vice Chair
- Ley Garnett - Secretary
- Jon Brown
- Cameron McKone
- Alexis Barton
- Ashley Lookenhouse

2022/2023 Overview

- Tree City USA Designation 2022
 - 7th Year
- Tree City USA Growth Award
 - 4th Year
- New Private Tree Code –
 - Fee Schedule Update – Aug 2023
 - Effective May 2022
- New Permitting System
 - [Milwaukie.gov/built.com](https://milwaukie.gov/built.com)
 - Online permitting
 - Report a tree concern





Highlights 2022 Tree City USA

Tree City USA

- 2016 Per Capita Spending - \$2.79
- 2017 Per Capita Spending - \$2.82
- 2018 Per Capita Spending - \$6.28
- 2019 Per Capita Spending - \$10.42
- 2020 Per Capita Spending - \$14.57
- 2021 Per Capita Spending - \$26.86
- 2022 Per Capita Spending - \$24.73
- **Community population:** 20,929
 - **Tree Planting and Initial Care:** \$90,565
 - **Tree Maintenance:** \$26,725
 - **Management:** \$293,100
 - **Volunteer hours** 670
- **Total community forestry expenditure:** \$517,666 includes volunteer time
- **Trees Planted – 335**
 - Includes CIP Projects, PW Plantings, Partner Plantings, Private Development and Arbor Day



Tree City USA Growth Award

Recognize higher levels of tree care by participating Tree City USA communities.

- Continuing Education
- Private Tree Protection Ordinance
- Restoration Work
- Public Tree Care Guide
- Tree Event

2023 Ongoing Projects

- Tree Code – Private Residential
 - Outreach + Awareness
 - Reference list updates
- Tree Plantings
- Tree City USA Application
 - Growth Award
- Leaf Drop
 - Nov 4, 11
 - Dec 2, 9, 16
- Website Update
- Online Permitting Improvements



Arbor Day 2023

Saturday, Oct 28

Events from 9am to 1pm
across from old City Hall

Friends of Trees

City Celebrations

*Ceremonial tree planting –
Pacific Dogwood*

Tree giveaway

Donuts!

Ask an Arborist Booth!



2023/2024 Planned Events and Projects



- Community Engagement
- Tree Permitting Updates
- Climate Equitable Communities – Commercial Tree Code Requirements
- Update PW Standards
- Heritage Tree Program

Tree Board Update

Thank you!

Questions?

Peter Passarelli
Public Works Director
passarellip@milwaukieoregon.gov

Have tree questions or want to learn more
about Milwaukie's urban forest?

503-786-7655
urbanforest@milwaukieoregon.gov
milwaukieoregon.gov/trees



COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Sept. 20, 2023

Reviewed: Peter Passarelli, Public Works Director

From: Natalie Rogers, Climate and Natural Resources Manager

Subject: **Parks and Recreation Board (PARB) Annual Update**

ACTION REQUESTED

Informational and discussion only.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[November 17, 2020:](#) The PARB provided its annual update to Council.

[December 7, 2021:](#) The PARB provided its annual update to Council.

[October 4, 2022:](#) The PARB provided its annual update to Council.

ANALYSIS

PARB is an appointed advisory board to Council that advises Council on parks and recreation issues in the city. The city's climate and natural resources manager will present and discuss PARB's work and community engagement in 2023 and key upcoming projects in 2024. Primary PARB projects in 2023 include discussions and input on the current park development projects at Scott Park, Bowman Brae Park, and Balfour Park, advocacy for Milwaukie Bay Park, and participation in park events and engagement opportunities.

PARB recently appointed a new chair, Ali Feuerstein, who was also appointed to serve on the North Clackamas Park and Recreation District's District Advisory Committee. Heather Baskerville was appointed vice-chair of PARB.

BUDGET, WORKLOAD, & CLIMATE IMPACTS

Not applicable.

COORDINATION, CONCURRENCE, OR DISSENT

Not applicable.

STAFF RECOMMENDATION

Not applicable.

ALTERNATIVES

None.

ATTACHMENTS

None.

Parks and Recreation Board (PARB)

10/3/2023 Council Update

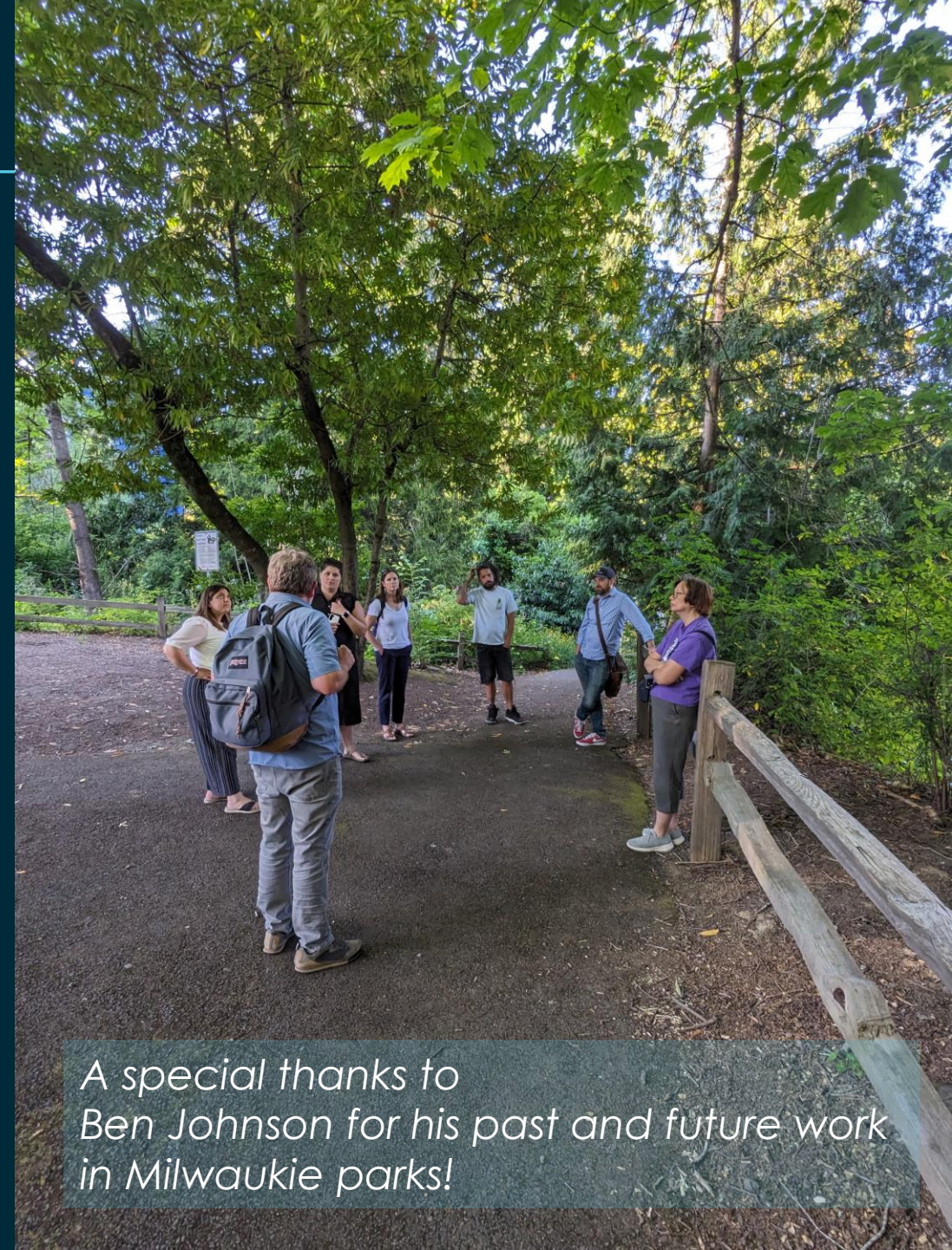
Natalie Rogers, Climate and Natural Resources Manager
RogersN@milwaukieoregon.gov



PARB Members

Current Members:

- Ali Feuerstein (Chair, DAC rep)
- Heather Baskerville (Vice-Chair)
- Virginia Pai
- Max Penneck
- Martín Alvarez
- Sabina Spicer
- Gary Klein
- Council Rep: Desi Nicodemus



*A special thanks to
Ben Johnson for his past and future work
in Milwaukie parks!*

2023 - Accomplishments



- New PARB members!
- 2023 Earth Day Restoration Event
- Advocacy for Milwaukie Bay Park
- Land acknowledgement
- Outreach and event participation



Parks Development Engagement

- Monthly parks development updates
- Provide feedback to staff
- Advocate for community interests
- Assist with outreach and events



A close-up photograph of several pink daisy flowers with white centers, covered in dew drops. The background is a soft-focus blue sky with some green foliage.

Thank you!

**Next PARB meeting is
IN PERSON at Balfour Park!
October 25th at 5pm**

PARB Monthly Meeting:
4th Wednesday of every month
4:30pm – 6:00pm

In-person meetings start at 5pm
Check City Calendar for holiday adjustments

Want to join?

onboard.milwaukieoregon.gov

Parks facility concern?

<https://ncprd.com/contact-us>

PARB Questions?

Natalie Rogers

RogersN@milwaukieoregon.gov

503-786-7668

Park Development Questions?

Adam Moore

parkprojects@milwaukieoregon.gov

503.786.7624

